

RECRUITMENT OPPORTUNITY

Sergeant

Major Duties

Under general supervision, the Sergeant performs all the functions and responsibilities of a police officer and police corporal, (including, but not limited to implementation of community policing concepts, traffic enforcement and education, parking citations, and arrests) and serves as shift supervisor under the direction of the Watch Commander (Lieutenant of Patrol Operations) and is assigned primary responsibility as a working, first line supervisor. The incumbent is responsible for supervising sworn personnel who perform basic patrol functions.

- Fully versed in the Department's community policing philosophies, as well as basic law enforcement and Incident Command System (ICS) principles to effectively lead their personnel.
- Responsible for holding police officers under their supervision accountable for all laws and policies and procedures of the Department as well as command staff notifications.
- Provides critical-incident oversight by taking charge at the scene of major crimes, fires, chemical hazards and other incidents relating to public safety.
- Performs other duties as assigned.

*NOTE: To view the full position description including all the required qualifications, copy and paste this link into your browser: <https://bit.ly/3nqEQfK>

Qualifications

- High school graduate or equivalent; meet pre-employment requirements including physical exam, psychological exam, drug test, and pass a comprehensive POST background investigation. Associate's or Bachelor's degree preferred.
- Equivalent to three years of active law enforcement experience, preferably in a sworn capacity, which would provide reasonable expectation of success in this class. Six years of active law enforcement experience, in a sworn capacity, is preferred.
- Graduation from a Peace Officer Standards and Training (POST) academy with a Basic Course Certificate. California POST Intermediate certificate preferred.
- Valid California Driver's License is required.

Knowledge, Skills, & Abilities

- Thorough knowledge of law enforcement, emergency response, public safety, security methods, and criminal and special/sensitive investigations used in maintaining public safety. Comprehensive knowledge of: current law enforcement methods and procedures; current criminal codes and laws including federal and state higher education law (i.e. Clery, VAWA, Title IX); and effective investigative techniques and procedures.
- Ability and specialized skills to: work independently and make sound judgments; provide effective leadership, training and direction to assigned personnel; supervise and evaluate employees effectively; and assist in developing department policies and procedures.
- Ability to learn quickly and apply specific campus rules and regulations; relate to and gain the confidence and the cooperation of members of the academic community; deal tactfully and effectively with a wide range of people.
- Ability to act calmly and rationally in emergency situations; establish and maintain cooperative working relationships with others; and assist in the administration of a public safety program in a fair and objective manner; effective oral and written communication skills, including writing clear and comprehensive reports.

Pay, Benefits, & Work Schedule

- The university offers an excellent benefits package, including but not limited to: medical, dental, vision, retirement & savings, tuition waiver and more.
- Classification / grade: 8354 / Sergeant
- The anticipated HIRING RANGE: \$8,272 - \$9,275, dependent upon qualifications and experience.
- Hours: Full Time; Shift rotates and includes evenings, holidays, and/or weekends.
- This is a Regular position with a one-year probationary period.

General Information

- This position is a sensitive position as designated by the CSU.
- A thorough background investigation in compliance with CA POST standards (including criminal records check, medical exam and psychological exam must be completed satisfactorily. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.
- The person holding this position may be considered a 'general reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Candidates should apply by completing the CSUN on-line application. To submit an application and for more detailed information on the application and hiring process, please visit this link: www.csun.edu/careers
- CSU requires faculty, staff, and students who are accessing campus facilities to be immunized against COVID-19 or declare a medical or religious exemption from doing so. Any candidates advanced in a currently open search process should be prepared to comply with this requirement. To learn more, visit our Matadors Forward site: <https://www.csun.edu/matadors-forward/faculty-and-staff-fall-guidelines>.

Equal Employment Opportunity

CSUN is an Equal Opportunity Employer and prohibits discrimination on the basis of race, color, ethnicity, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, and disability. Our nondiscrimination policy is set forth in CSU Executive Order 1096. Reasonable accommodations will be provided for applicants with disabilities who self-disclose by contacting Recruitment Services at 818-677-2101.

Contact:

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